



केन्द्रीय कृषि विश्वविद्यालय  
CENTRAL AGRICULTURAL UNIVERSITY

इम्फाल - ७९५००४, मणिपुर

Imphal - 795 004, Manipur

दुर्वाश न.- ०३८५ - २४१०६४४, फैक्स न. ०३८५ - २४१५१९६,

Phone No. 0385-2410644, Fax No. 0385- 2415196

No. CAU/Reg/126/Apptt-A/98/Pt/2378

Imphal, the 23<sup>rd</sup> July, 2026

**Advertisement for Engagement of OSD on contractual basis**

Applications are invited from eligible candidates for engagement of Officer on Special Duty (OSD) for Liaisoning at Delhi Camp Office, CAU, Imphal on contractual basis in the Central Agricultural University Imphal, as per details given below :

1. Name of the Post : 1 OSD (Liaison)
2. Number of Vacancies/post : 01
3. Period of Contract : 06 (Six) months.  
(period may be extended on review of the task and performance of the contract appointee)  
The contract can be terminated by either side at any time by giving one month's notice. The University can terminate the contract immediately, by paying one month's agreed remuneration in lieu of the notice period.
4. Job Location : Central Agricultural University, Camp Office, New Delhi
5. Qualifications/Essential Criteria : (i) Applicant should be an Indian National  
(ii) Applicants for the above positions must have Graduate with minimum 10 years of experience as Liaison Officer in Ministry of Central Government.  
(iii) Candidate must also possess experience of handling Imprest Account of office and other allied financial activities like release of funds, annual plan budget of the University along with assisting in laying of Annual reports and Annual accounts of the University in both the Houses of Parliament.  
Desirable : Knowledge of coordination regarding publications of Ordinances, Acts and Statutes in the Gazette of Government of India.
6. Remuneration & Entitlements : Fixed Remuneration of Rs. 55,000/- per month shall be paid, and other service conditions will be as per existing rules of the University for contract appointment

**How to apply** : Interested applicants may submit duly filled in application form as per the application form at Annexure - I. Application form should be submitted through online only to the email : [registrar.cau@gov.in](mailto:registrar.cau@gov.in) or visit to [www.cau.ac.in](http://www.cau.ac.in). The application should be submitted with supporting documents as per the information given in the application form.

Only short-listed candidates will be called for the interview.

1. The date, time and venue of the interview will be conveyed in the Interview call letter.
2. Candidates will be required to make their own arrangements to reach the place of interview.
3. No TA/DA will be payable by the University to attend the interview.

The decision of the University on selection of candidates will be final and no correspondence in this regard will be entertained.

The last date of receiving applications is 5 p.m. of 31st July, 2026. Applications received after the closing date or without the prescribed documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected.

*N. Brajendra Singh*  
23.7.26  
(Dr. N. Brajendra Singh)  
Registrar



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Annexure – I

Paste our  
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**APPLICATION FOR THE POST OF OSD (LIAISON) ON CONTRACTUAL BASIS**  
**CENTRAL AGRICULTURAL UNIVERSITY, IMPHAL, MANIPUR**

1. Name :
2. Date of Birth :
3. Gender :
4. Educational Qualifications :
5. Address for correspondence including Mobile No. and Email ID :
6. Details of employment in the chronological order. (*Enclose a separate sheet, if space below is insufficient*)

| Department/Institution/<br>Organization | Post held | From | To | Emoluments | Nature of duties<br>performed |
|-----------------------------------------|-----------|------|----|------------|-------------------------------|
|                                         |           |      |    |            |                               |
|                                         |           |      |    |            |                               |

7. Details of courses/training programmes attended, if any :
8. Details of previous experience, if any .
9. APARs of preceding 10 years. :
10. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if needed.

Address:

(Signature of candidate)