



Advertisement No. 01/2025

Imphal, the 22nd July, 2025

Name of the post : System Analyst (Contractual)
No. of post : 1 (one) Unreserved
Emolument : Rs.55,000/- per month consolidated
Age Limit : Not exceeding 35 years
Essential Qualification : M.E./M.Tech. Degree in CSE/ECE/IT/ MCA with 55% or
and experience : B.E./B.Tech degree in the above disciplines with First class.

3 years' experience of handling eOffice in the capacity of Master Trainer/SPOC/System Administrator

Desirable Experience : 1. Minimum 10 years' experience in a reputed Government/Private organization on the date of advertisement.
2. Experience in Networking (LAN, VLAN, Intranet), Web Application Development, Website Hosting, Server Management (Windows Server/ Ubuntu Server), Database Management (IIS/MySQL/SQL Server), Experience in Graphics design like Photoshop
3. Experience in handling Academic Management Systems/University Management Systems

The candidate should bring original certificates and mark sheets at the time of interview. Date of interview and short-listed candidates will be displayed in the University website only. Therefore, candidates are advised to check the University website regularly. The candidates should submit application in the following format.

1. Name of the candidate :
2. Father's/Husband's Name :
3. Date of Birth :
4. Age as on 14.07.2025 :
5. Gender (Male/Female) :
6. Permanent Address :
7. Address for correspondence :
8. E-mail address :
9. Contact Number (Mobile) :
10. Qualifications.
- a. Academic:

Name of the Exam/degree	Name of the Board/institution/ organization	Year of Passing	Subjects	Marks obtained/ total marks	% of marks/ OGPA

Contd./-

(b) Professional:

Name of the Exam/degree	Name of the institution/organization	Year of Passing	Subjects	Marks obtained/total marks	% of marks/OGPA

(c) Relevant Experience:

Name of Position/Title	Name of the institution/organization	Date of Joining	Date of Leaving	Salary	Remarks (if any)

Signature of the applicant

Terms and conditions of appointment:


1. The engagement is purely on need basis which is not against any sanctioned post.
2. The candidates if selected shall not claim any regular appointment in future.
3. The contract may be terminated at any time from either side after giving 1 month notice.
4. The contract is initially for 6 (six) months. The term may be extended based on the requirement and performance.
5. Selected candidate will have to join duty within one week from the date of issue of appointment order.

How to apply : Interested applicants may submit duly filled in application form through online mode only. For online submission, visit to **www.cau.ac.in**. The application should be uploaded with self attested supporting documents as per the information given in the application form. Only short-listed candidates will be called for the interview.

1. The date, time and venue of the interview will be conveyed in the Interview Call Letter.
2. Candidates will be required to make their own arrangements to reach the place of interview.
3. No TA/DA will be payable by the University to attend the interview.
4. Candidates are required to bring the original documents for verification.

The decision of the University on selection of candidates will be final and no correspondence in this regard will be entertained.

The last date of receiving applications is **5 p.m. of 29th July, 2025**. Applications received after the closing date or otherwise found incomplete are liable to be rejected.


(T.R. SHARMA)
Registrar
E-mail Address: registrar.cau@gov.in