



केन्द्रीय कृषि विश्वविद्यालय
CENTRAL AGRICULTURAL UNIVERSITY

इम्फाल - ७९५००४, मणिपुर Imphal - 795 004, Manipur

फैक्स नं.- ०३८५ - २४१५१९६, दुर्वाशि नं.- ०३८५ - २४१०६४४

Fax No. 0385-2415196, Phone No. 0385-2410644

Email - registrar.cau@gov.in regcau@gmail.com

C I R C U L A R

No. CAU/Reg/2336/PF/18

Imphal, the 12th June, 2025.

It is hereby informed that while applying for an Indian Passport, including its renewal, all employees of the Central Agricultural University, Imphal are required to submit the following documents along with their application for issuance of a No Objection Certificate (NOC)/Identity Certificate from his office.

1. A copy of passport application uploaded in UMS.
2. Duly filled-in applicable Annexure for obtaining a new passport/renewal of passport.
3. Two(2) recent passport-size photographs.
4. Declaration-cum-Undertaking under Section 6(2) of Passport Act, 1967 as per the University format.
5. Vigilance Clearance Certificate issued by the Controlling Officer.
6. Statement of Immovable Property Return for the last year.

The Controlling Officers are requested to ensure that all the above documents are properly verified and in order before recommending the application. Incomplete applications i.e., applications missing any of the required documents even if recommended by the Controlling Officer, will be summarily rejected without any further communication to the concerned employee.

(T.R. Sharma)
Registrar

Memo No. CAU/Reg/2336/PF/18

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Imphal, the 12th June, 2025.

Copy to :-

1. Secretary to Vice-Chancellor, for kind information of the Hon'ble Vice-Chancellor, CAU, Imphal.
2. The Director of Instruction / Research / Extension Education, CAU, Imphal for kind information and necessary action.
3. All Deans of constituent colleges for kind information and necessary action.
You are requested to resubmit the required information/documents in respect of staff under your control whose proposals have already been forwarded to this office, to enable further necessary action.
4. All Heads of KVKs for necessary action.
5. The Comptroller, CAU, Imphal.
6. The Executive Engineer, CAU, Imphal.
7. System Analyst, CAU, Imphal with a request to upload this circular on the University website.
8. Guard file.

(T.R. Sharma)
Registrar